

Curriculum Development and Supplemental Materials Commission

An advisory body to the California State Board of Education

FINAL MINUTES OF MEETING: October 4-5, 2001

(To be considered for approval on November 15-16, 2001)

Preliminary Report of Action

Thursday, October 4, 2001

Curriculum Commissioners Present:

Patrice Abarca, Chair

Marilyn Astore

Catherine Banker

Edith Crawford

Lora Griffin

Richard Schwartz (arrived 11:40a.m.)

Karen Yamamoto

Susan Stickel, Vice Chair (arrived 1:20p.m.)

Roy Anthony

Mary Coronado

Milissa Glen-Lambert

Curriculum Commissioners Absent:

Rakesh Bhandari

Viken Hovsepian

Veronica Norris*

Janet Philibosian*

Leslie Schwarze*

Fran Pavley, Member of the Assembly

John Vasconcellos, Member of the Senate

State Board of Education Liaisons

Nancy Ichinaga (Absent)

Marion Joseph (Absent)

Called to Order: 9:15 a.m.

1.D. Approval of Minutes: Commissioner Griffin moved to approve the July 2001 minutes. Commissioner Anthony seconded the motion. The motion passed unanimously.

1.E. Report of Chair: Patrice Abarca reported on the following: (1) Curriculum Commission's report for September to the State Board of Education; (2) The proposal on the development of a Web-Based format for the topic of Religion and Public Schools as a revision of the Moral & Civic Handbook was well received by SBE, (3) SBE approved IMAP member, Lynn Carlisle to become a CRP member and CRP member, Marta Waisman to become a IMAP member of the 2002 RLA/ELD Adoption; (3) SBE approved the Visual & Performing Arts Framework Development Timeline and the Draft Application for the Curriculum Framework and Criteria Committee (CFCC); (4) SBE approved November 30, 2001 Invitation to Submit (ITS) Meeting Date for the three follow-up adoptions; and, (5) The Board approved *the revised Guidelines for Textbook Piloting*.

Due to the heavy workload of the Commission in October and November, Chair Abarca proposed an additional meeting date for the full Commission to meet in December especially to focus on the three follow-up adoptions. She also proposed the Visual & Performing Arts SMC meets for half-day in December to work on the

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development of the Curriculum Framework and review IMAP and CFCC applications. After a brief discussion, Commissioner Banker moved the motion to approve a VPA SMC meeting on December 7, 2001 and a Full Commission Meeting on December 14, 2001 with location to be determined. Commissioner Anthony seconded the motion. The motion passed unanimously.

1.F. Correspondence: A memorandum from Greg Geeting informing the Commission that there was not sufficient time to prepare a draft webpage on the topic of Religion and the Public Schools for Commissioners to review, but this matter will be discussed in November.

1. G. State Board of Education Report:

John Mockler, SBE, Executive Director, provided a report on: (1) AB 466 (Strom-Martin), Mathematics and Reading Professional Development, and (2) AB 75 (Steinberg), Principal Training Program to provide professional development training for school administrators with special focus on new principals and principals at low performing schools.

1.H. Presentation Honoring Dr. Alice Furry, B.J. Thorsnes and Marvi Hagopian:

Chair Abarca expressed great appreciation for the trainers and their work at the 2002 RLA/ELD Adoption IMAP/CRP Training. Commissioner Astore presented the plaque to Dr. Alice Furry. Both BJ Thorsnes and Marvi Hagopian were honored but were not present.

1.J. Executive Secretary Report: Executive Secretary Griffith voiced great concerns regarding publishers not adhering to the requirements of the adoptions, in particular, the 2001 Mathematics Adoption. Critical problems are: (1) the unauthorized distribution of the IMAP/CRP advisory reports, (2) second editions of books being sold that have never been reviewed in California, (3) confusing order forms, (4) gratis items that have been given with basal programs, which have never been identified at the state level, and (5) items have not been reviewed for legal and social compliance. A post adoption briefing for all publishers regarding California rules and regulations is suggested to take place after the January 2002 RLA/ELD Adoption.

Secretary Griffith reported on the following legislation that would impact the work of Curriculum Commission: (1) AB 50 (Hertzberg)- reauthorization of the Schiff-Bustamante fund, (2) AB 699 (Canciamilla)- Instructional Materials –reauthorizes the K-12 State Instructional Materials Program Fund, (3) SB 41 (Alpert)-Native Americans: Instructional and Reference Resources, (4) SB 373 (Torlakson)- Environmental Education. SB 373 will impact the science framework, (5) AB 466 (Strom-Martin)- Mathematics and Reading Professional Development.

1.I. California Department of Education Report: No formal report from Scott Hill, but expressed interest to attend the RLA/ELD Deliberations from October 14-19, 2001 to observe.

1.K. Library Update: (Presented on October 5, 2001) Barbara Jeffus, Library Consultant, provided a brief update on the Library Act Funding which continues for the fourth year. Martha Rowland, Consultant, highlighted the statistical snapshot of the California School Libraries Report concerning the age of school

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library books and the number of books per student from the data that was collected of schools responding to the Online School Library Survey (1999-2000).

1.L. Assessment Update: Phil Spears, Division Director of the Standards and Assessment Office highlighted the following: (1) The results of the first-ever California High School Exit Exam (CAHSEE) taken by ninth graders in Spring 2001, (2) Educational Testing Center is the new contractor for the HSEE Exam, (3) AB 1609, (4) Accommodations & Regulations of Special Education Students, 504 Plan students, and EL Students. The goal is to have 300 trainers prepared to work with school districts and IEP teams in relation to the CAHSEE for special need students, (5) The development of parent-student workbooks for HSEE, workbooks will be available by October 2002, (6) STAR Program, results were released August 15, 2001, (7) SB 233, STAR Program, 2001-2002 is the last year that Stanford 9 will be utilized. SBE will select a new norm-referenced test for the next three years. SB 233 would require: (a) Elimination of the History-Social Science norm-referenced portion of the test, grades 9-11, (b) CDE & SBE to examine the options of reducing testing times (maybe a survey or an abbreviated battery norm-referenced test), (c) linking of the Golden State Examination (GSE) with the Standards Test, (d) authorize elementary or middle school, at a minimum of one each, a history-social science and science test, (8) Two SBE items: (1) SBE will take action in October on the performance levels for Mathematics, Science, History-Social Science, of the Standards-Based Test, and (2) The creation of an option to report sub-scores on each of the content areas of the Standards Based Test; (9) Standard and Assessment office is in the process of distributing to schools a Teacher Assistance package for grade 4-7 writing, available on the web (www.statetest.cde.ca.gov).

1.M.Other Matters/Public Comment: Commissioner Astore moved the motion that all submitted materials for future adoptions are to be sent to all CRP members to review. Commissioner Banker seconded the motion. The motion passed unanimously.

2. Executive Committee: Commissioner Yamamoto moved the motion that the Executive Committee recommend a single IMAP/CRP advisory report for the VPA, H-SS, and Science follow-up adoptions and extend the three follow-up adoptions training to 3 days (April 3-5, 2002), and authorize the three SMC chairs to work with CFIR staff to finish the Invitation to Submit. Also, to recommend to the full Commission the State Board approve a single IMAP/CRP advisory report for future adoptions for subjects that have IMAP/CRPs. Commissioner Astore seconded the motion. The motion passed unanimously.

Commissioner Stickel moved the motion to extend the deadline from October 22 to November 14, 2001 for the recruitment of IMAP/CRP applicants for the three follow-up adoptions. Commissioner Yamamoto seconded the motion. The motion passed unanimously.

3. Visual and Performing Arts Subject Matter Committee:

Mr. Mike McKibbin from the California Commission on Teacher Credentialing (CTC) spoke about the current credential process and the CTC's goals for credentials in the areas of dance and drama. The SMC plans to discuss this information at their November meeting.

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The Visual and Performing Arts Curriculum Framework and Criteria Committee (CFCC) application was approved by the SMC and full commission. It was also decided that the SMC will hold a special meeting on Friday, December 7, 2001 in Sacramento to review applicants and determine recommendations to the full Commission for membership on the CFCC.

The proposed structure for the Framework was introduced and it was decided that commissioners need more time to review and discuss the document. Discussion on this document will take place at the November meeting.

Commissioners discussed the development of an invitation for participation on the VPA teacher advisory group. The decision was left for further discussion at the November SMC meeting.

A revised Timeline for Development of the VPA Framework was reviewed and due to the items still open for discussion and action, it was decided to revisit the Timeline at a later date.

After some discussion, Commissioner Yamamoto moved the motion to accept the CFCC application for the Visual and Performing Arts Framework. Commissioner Griffin seconded the motion. The motion passed unanimously. Commissioner Yamamoto moved the motion to recommend to the full Commission to approve the Visual and Performing Arts Subject Matter Committee Chair and the Curriculum Commission Chair to work with CFIR staff to finalize a summary application for Teacher Advisory Group (TAG). Commissioner Griffin seconded the motion. The motion passed unanimously. Commissioner Griffin moved the motion to recommend the revised framework development timeline to the full commission for approval to be taken to the State Board for action that the VPA SMC will recommend the CFCC candidates to the Commission in December instead of November. Commissioner Coronado seconded the motion. The motion passed unanimously.

Speaker: Karen Robison, CTA Representative

Olga Uribe, Consultant provided a brief status update on the VPA follow-up adoption. Surveyed publishers in September, two publishers are interested in submitting programs. The IMAP application has been mailed out. The extended timeline will be posted on the web.

Lunch recess: 12:15 p.m. and reconvened at 1:30 p.m.

4. History/Social Science Subject Matter Committee:

SMC Chair Karen Yamamoto reported that a revised application for CRPs and IMAPs had been developed and approved by the SMC Chair and the Commission Chair. All IMAP and CRP candidates will be asked to fill out the form in order to provide current information to the Commission. IMAP and CRP candidates' applications will be presented to the Commission at the December meeting.

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The *Invitation to Submit* meeting has been scheduled for November 30, 2001, at the Employment Development Department (EDD) Auditorium, 722 Capitol Mall, Sacramento California, 95814. The meeting will begin at 9:00 a.m. and end at 12:00 p.m.

5. Reading Language Arts/English Language Development Subject Matter Committee:

Commissioner Astore reviewed the content for the RLA/ELD Adoption Training Week. The primary focus of the training centered on the five categories of the Evaluation Criteria, the English-Language Arts Content Standards and the Framework. CRP and IMAP members were given hands-on assignments and activities that allowed them to digest the complex evaluation criteria in small chunks. Commissioner Astore thanked the Commissioners and staff for their participation. She felt the training was a success.

Commissioner Astore also reported that since the July-August training, three publishing companies had withdrawn from the adoption. Those companies were Interethnic, Cognitive Concepts and Windsor Learning (Sunday System).

Commissioner Astore told the Commission that due to the horrible events of Tuesday, September 11, the Legal and Social Compliance Review had been postponed from September 14-16 to November 2-4, 2001. The meeting will be held at 721 Capitol Mall. Forty-six reviewers have been selected to participate in the training.

Commissioner Astore gave a brief description of the Deliberations Week. She noted that the week would begin with a Pre-Meeting for Commissioners and CFIR staff from 5:30 p.m. to 7:00 p.m. A General Session to include all CRP and IMAP members, along with Commissioners and CFIR staff will be held from 7:00 p.m. - 8:00 p.m. on Sunday, October 14. She said that all Commissioners would receive, prior to deliberations week, an annotated agenda, and handbook describing the deliberations process for the week. She encouraged all to read and memorize the content of the handbook.

Suzanne Rios, Administrator, gave an overview of the Deliberations Week's Agenda and the process for deliberations. It was discussed and recommended by Commissioner Banker that the joint CRP/IMAP Advisory Report have a watermark prominently displayed across the pages to indicate that they are "not approved by the Commission or State Board" in order to ensure that the reports are not misused.

6. Full Commission reconvenes:2:00-5:00p.m.

Neil Bodine, CFIER, conducted a consensus building training for Commissioners.

7. Ad Hoc Group Meeting on the Policies and Procedures Manual: Postponed to October 17, 2001.

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Marilyn Astore	Catherine Banker
Mary Coronado	Edith Crawford
Milissa Glen-Lambert	Lora Griffin
Leslie Schwarze	Richard Schwartz
Karen Yamamoto	

Curriculum Commissioners Absent:

Roy Anthony*
Rakesh Bhandari
Viken Hovsepian
Janet Philibosian*
Leslie Schwarze*
Fran Pavley, Member of the Assembly
John Vasconcellos, Member of the Senate

State Board of Education Liaisons

Nancy Ichinaga (absent)
Marion Joseph

Called to Order: 8:10 a.m.

8. Electronic Learning Resources Committee:

Dr. Richard Navarro provided an informative presentation on the Master Plan for Education Technology.

9. Health Subject Matter Committee: SMC reviewed the Grade Level Emphases Chart (grades K-3) and a portion of the chart (grades 4-6). The remainder of the grades 4-6 chart, along with the middle school and high school chart will be reviewed during a conference call on Thursday, October 25, 2001, from 3:30 – 5:30 p.m. In addition, the Threat Assessment Guidelines were presented to the Commissioners and will be reviewed during the October 25 conference call, if time permits. The Guideline review will continue at the November Commission meeting.

10. Reports/Actions from Subject Matter Committees:

Executive Committee: The Executive Committee recommends to the full commission that: (1) The Commission recommends to the State Board that all future adoptions requiring the appointment of CRP and IMAP members develop a single advisory IMAP/CRP Report. Commissioner Yamamoto moved the motion.

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Commissioner Crawford seconded the motion. After significant discussion and a request to see how the joint report process works during the 2002 RLA/ELD Adoption, the motion was withdrawn. (2) Motion: The Commission recommends to the State Board the addition of one day of training for the CRPs and IMAPs for the three 2002 Follow-up Adoptions. The dates would be April 3-5, 2002. Commissioner Norris moved the motion. Commissioner Banker seconded the motion. The motion passed unanimously. (3) Motion: The Commission authorizes the History-Social Science Chair, Visual and Performing Arts SMC Chair & Vice Chair, the Science SMC Vice Chair, and Curriculum Commission Vice Chair, to work with CFIR staff to finalize the plan for the November 30 Invitation to Submit (ITS) Meeting for publishers. Commissioner Stickel moved the motion. Commissioner Griffin seconded the motion. The motion passed unanimously. (4) Motion: To direct staff to further investigate options to require all publishers submitting alternate formats in other languages to be reviewed and report this effort to the Board. The motion was amended to include that the CFIR staff will bring back options to the Commission. Commissioner Norris moved the motion. Commissioner Stickel seconded the motion. The motion passed unanimously, and (5) Motion: Recommend to the full Commission the extension of the recruitment of IMAPs and CRPs for the follow-up adoptions to November 14. Commissioner Schwartz moved the motion. Commissioner Norris seconded the motion. The motion passed unanimously.

Visual and Performing Arts Subject Matter Committee: Commissioner Coronado moved the motion to accept the CFCC application with a deadline date of November 27. Commissioner Crawford seconded the motion. The motion passed unanimously.

Commissioner Stickel moved the motion to accept the creation of a Teacher Advisory Group (TAG) invitation to invite the participation of general classroom teachers to provide feedback on the revision of the VPA framework. The VPA SMC Chair, Curriculum Commission Chair, and CFIR staff will develop the invitation. Commissioner Coronado seconded the motion. After significant discussion, the motion was withdrawn.

Commissioner Stickel moved the amended motion that Teacher Advisory Group (TAG) be changed to "Feedback Forum" and the VPA SMC Chair, Curriculum Commission Chair, CFIR staff, Stacy Sinclair & Tom Adams will draft the invitation, bring it back to the full commission to be reviewed, and further details will be developed at subsequent commission meetings. Commissioner Norris seconded the motion. After significant discussion and the desire of the Commission to table the issue for a later date and meeting, the amended motion was withdrawn.

History-Social Science Subject Matter Committee: No action.

RLA/ELD Subject Matter Committee: No action

Electronic Learning Resource Committee: No action

Health Subject Matter Committee: Commissioner Schwartz moved the motion to approve the October 25, 2001 SMC teleconference meeting. Commissioner Griffin seconded the motion. The motion passed unanimously.

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Science Subject Matter Committee: No Action

Reports from Commission Liaisons: None

Individual Commissioner Reports: None

11. Science Subject Matter Committee: Kathy Jacobsen, consultant, provided an update on the science follow-up adoption. At this time there are six publishers who have expressed an interest in submitting materials for the follow-up adoption in 2002. The science IMAP/CRP recruitment application has been updated, reviewed and approved by the Commission Chair and SMC Chair. It has been mailed to all Local Education Agencies, charter schools, and the 2000 Science IMAP/CRP members.

At the request of Mrs. Joseph, Chair Schwartz began the review of Chapter 5 - Universal Access. Mrs. Joseph emphasized that the Science Framework should, instead of repeating the RLA/ELD framework, address the need for students to focus on the language of science, similar to the math framework. Students need to have the requisite skills for reading science texts and materials and conducting laboratory experiments. It was decided that Vice-Chair Norris and Deputy Executive Director Geeting collaborate on the chapter revisions and address issues related to the accommodations for the variety of special needs students.

Mrs. Joseph, speaking to Chapter 4 - Assessment, stated the importance of alignment with State Board policy on assessment. The discussion centered on the issues related to State testing, as well as classroom instruction and assessment, district options and directions to publishers regarding inclusion of assessment pieces in textbooks. Specific examples of evaluation criteria need to be included. Deputy Executive Director Geeting will work with CFIR staff and consultants from the Standards and Assessment Division to include the most accurate information available pertaining to State testing and assessment policies.

It was suggested that Commissioner Banker review and provide input for Chapter 7 - Teaching with Technology with the intention of integrating the use of technology within the other chapters of the framework, instead of dedicating a separate chapter to its use. CFIR staff will work on revising Chapter 6- Professional Development, incorporating the suggestions submitted by Consultant Stacy Sinclair.

The remainder of the meeting consisted of a review of the high school strands biology/life science and part of earth science. The writer's new version of Kindergarten was reviewed with further editing directed.

The minutes of the Science SMC of August 29 was approved with corrections related to the additional edits submitted by Chair Schwartz. Members were reminded of the upcoming telephone conference call on Thursday, October 11 and the remainder of the high school section on Earth Science, Chapter 2 and Grades K-5 sections will be reviewed at this meeting.

The Curriculum Commission meeting adjourned at 4:00 p.m.

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For further information about this agenda, please contact The Curriculum Development and Supplemental Materials Commission at 654-3361 or the Curriculum Frameworks and Instructional Resources Office, California Department of Education, 721 Capitol Mall, Third Floor, Sacramento, CA, 95814; telephone (916) 657-3023; fax (916) 657-5148.

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